Who to see at St Therese's?

As our school has become bigger, we have organised the school into two liaison groups to help with structure and organisation (Prep to Year 3, Year 4 – Year 7) with each group headed by one of our Assistant Principals.

Should you feel that you have a need to discuss issues/suggestions related to your child’s education/school, please do not hesitate to make the first contact with your child’s teacher and then, if necessary, with the respective contact person as outlined below. A conversation with the right person will hopefully result in the right solution.

Please know that we appreciate and value the level of respect and trust that already exists at St Therese’s and look forward to working with you in partnership to ensure that this is at all times maintained.

<table>
<thead>
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<th>What for?</th>
<th>Who?</th>
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| - Class programs  
- Class discipline  
- Friendship matters  
- Issues outside of school that may impact learning, homework, etc | The Class Teacher |
| - Any specific curriculum enquiries  
- Extensions programs  
- Queries regarding specific assessment such as NAPLAN, ICAS, etc | Class Teacher first  
Leigh Quirk  
Curriculum Support |
| - Concerns about your child’s learning (after seeing the class teacher)  
- Speech concerns  
- Educational assessments  
- Indigenous Educational Support | Class Teacher first  
Margaret Russell  
Learning Support |
| - Concerns relating to students with a diagnosed disability  
- Individual educational plans with regards to students with disabilities | Class Teacher first  
Margaret Russell  
Learning Support |
| - Social and emotional issues  
- Family tragedies | Class Teacher first  
Rebecca Rooke  
Guidance Counsellor |
| - Any follow on issue regarding Prep to Year 3  
- General enquiries pertaining to Prep to Year 3 staff, parents and students  
- General Religious Education curriculum enquiries  
- The School’s Religious Education Program, spiritual development of children and parents, school Masses and celebrations | Class Teacher first  
Ronan O’Mahony  
Assistant Principal, Religious Education |
| - Any follow on issue regarding Year 4 to Year 7  
- General enquiries pertaining to Years 4 – 7 staff, parents and students  
- Medical plans for all students  
- Workplace Health and Safety concerns | Class Teacher first  
Jacquie Jackson  
Assistant Principal, Administration |
| - Matters to do with the overall procedures, policies and functioning of the school  
- Issues with school fees  
- General matters when you are not sure who to see, or you have seen one of these people and the Assistant Principals, and there seems to be no resolution | Kevin Browning  
Principal |