VOLUNTEER SUITABILITY DECLARATION

Please read the Employee Suitability Declaration attached to this form before signing and returning to the Principal

I have read and understood the information on the back of this form in relation to the Commission for Children and Young People and Child Guardian Act 2000 and understand my responsibilities and obligations under this Act.

I understand that if I fall within the definition of ‘not suitable’ as defined in the Commission for Children and Young People and Child Guardian Act 2000 I am ineligible to apply for, commence or continue in, child related employment. Please see the definition of ‘employment’ on the reverse side of this document.

I understand that if I currently fall within the definition of ‘suitable’ and I am later convicted of a ‘serious offence’ as defined in the Commission for Children and Young People and Child Guardian Act 2000 and therefore ‘not suitable’ for child-related employment, I must not apply for, commence or continue in, child-related employment.

Please seek advice from the Commission for Children and Young People and Child Guardian if you are unsure of your ‘suitability’ status.

Please tick (x) one box

☐ I am suitable as defined by the Commission for Children and Young People and Child Guardian Act 2000 to apply for, commence or continue in, child-related employment

OR

☐ I am ‘not suitable’ as defined by the Commission for Children and Young People and Child Guardian Act 2000 to apply for, commence or continue in, child-related employment

<table>
<thead>
<tr>
<th>Name (Printed)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td></td>
</tr>
</tbody>
</table>
Volunteer Suitability Declaration

Commission for Children and Young People and Child Guardian Act 2000

The Commission for Children and Young People and Child Guardian Act 2000 legislates to promote and protect the rights, interests and well being of children in Queensland.

A serious offence is defined in Section 167 of the Commission for Children and Young People and Child Guardian Act 2000 as the following:

(a) an offence against a provision of an Act mentioned in schedule 2 or 3, (subject to any qualification relating to the provision mentioned in column 3); or
(b) an offence of counselling or procuring the commission of an offence of a kind mentioned in paragraph (a); or
(c) an offence of attempting, or of conspiring, to commit an offence of a kind mentioned in paragraph (a); or
(d) an offence that has, as an element, an intention to commit an offence of a kind mentioned in paragraph (a); or
(e) an offence that, at the time it was committed, was an offence of a kind mentioned in paragraph (a); or
(f) another offence that is a class 1 offence or a class 2 offence under the Offender Reporting Act that is not otherwise a serious offence under this Act; or
(g) an offence under a law of another jurisdiction that, if it had been committed in Queensland, would have constituted an offence mentioned in paragraph (a) to (f).

Who is a disqualified person?

The Commission’s Act states that a person is disqualified if they:

- have been convicted of a disqualifying offence. This may include having sex with a child (irrespective of the type of relationship e.g. teenage boyfriend/girlfriend, unlawful carnal knowledge) or other child-related sex or pornography offences or the murder of a child (irrespective of the penalty and regardless of when and where it occurred), or are the subject of:
  - reporting obligations under the Child Protection (Offender Reporting) Act 2004, or
  - an offender prohibition order under the Child Protection (Offender Prohibition Order) Act 2008, or
  - a disqualification order issued by a court prohibiting them from applying for or holding a blue card, or
  - a sexual offender order under the Dangerous Prisoners (Sexual Offenders) Act 2003.
Child-related regulated employment within Catholic Education Services, Diocese of Cairns schools refers to:

**Schools – employees other than teachers and parents**
All paid employees (excluding registered teachers) and volunteers (excluding those under 18 years and parents of a child enrolled at the school) need a blue card if their work or practical placement in a school includes, or is likely to include:
- providing services directed mainly towards children or
- conducting activities mainly involving children.

**Counselling and support services**
Paid employees whose usual work includes, or is likely to include, providing any of the following services:
- counselling services to a child while no-one else is present or
- if the person providing the services is not physically present with the child (telephone)

**Private teaching, coaching or tutoring**
Paid employees and volunteers whose usual duties include, or are likely to include, the teaching, coaching or tutoring of a child, individually, on a commercial basis.

**Employment**
A person is employing another person if there is an agreement with the other person to carry out work, irrespective of the nature of the work. Regardless of the following:
- whether the agreement is written or unwritten, and
- whether the work is carried out voluntarily or for financial reward, and
- what a person’s motivation is for carrying out the work, and
- the time for which the person is engaged to carry out the work, and
- whether the agreement provides for the person to carry out work on 1 occasion or on an ongoing basis, whether regularly or irregularly.

**Under the Act:**

i) It is an offence
- for a person convicted of a serious offence, and whom the Commission deems ‘not suitable’ to apply for, or start or continue in, child-related employment
- for a person with a current Suitability Card, who is subsequently convicted of a serious offence, to carry out any work in child-related employment
- to provide false or misleading information or documents for the purpose of the ‘working with children check’

ii) Blue card holders must advise employers if there is a change in their police information. Please note, they are not required to tell employers any details relating to the change, only that a change has occurred.
iii) Please note, the Commission constantly monitors the police information of all blue card and exemption card holders.

iv) Employers will receive notification from the Commission of any relevant change to a person’s status, such as any suspension or cancellation to their blue card or exemption card.